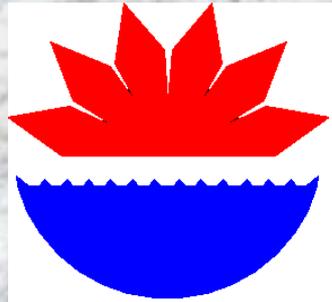


City of Monroe Department of Public Services Budget Presentation



Prepared by the City of Monroe
Department of Public Services
Patrick M. Lewis, P.E., Director
March 18, 2013

Public Services Functions / Budget Responsibility

- Organization of Public Services Staff is into five primary work groups, who share responsibilities during peak times:
 - Administrative
 - Forestry Services
 - Parks Maintenance
 - Fleet Maintenance
 - General Operations
- Multiple Funds Administered by Public Services
 - 101 – General Fund – Operations (60.441), Forestry (60.468), and Parks (60.756 and 70.756)
 - 202 – Major Street Fund
 - 203 – Local Street Fund
 - 226 – Refuse Fund
 - 231 – Parking Fund
 - 295 – Airport Fund
 - 641 – Stores and Equipment Fund
- All but Parking Fund are administered essentially exclusively by Public Services

Public Services General Fund Budget Discussion

- Key Concepts:
 - Public Services managed as one department, but for budget purposes Forestry and Parks are broken out separately
 - Labor costs generally all figured into DPS Operating budget, then “force labor” is charged to the Forestry and Parks budgets through expenditure credits
 - Expenditure credits also offset DPS Operating budget from other funds as well
- Key Statistics:
 - Total DPS gross expenditures projected \$2,623,530 for FY 12-13, proposed for \$2,635,025 for FY 13-14.
 - Net General Fund cost \$2,079,160 projected for FY 12-13, proposed for \$2,089,255 for FY 13-14.
 - Proposed FY 13-14 budget is 0.5% increase from FY 12-13 projected, and a 5-year reduction of 6.4% from actual FY 08-09 expenditures.

Public Services General Fund Budget History

	Expenditures								
	08-09 Actual	09-10 Actual	10-11 Actual	11-12 Actual	12-13 Proj.	13-14 Prop.	2008-13 5-year average	2009-14 5-year average	
General Operations - Personnel	\$ 1,406,610	\$ 1,107,391	\$ 1,211,342	\$ 1,153,194	\$ 1,211,618	\$ 1,250,025	\$ 1,218,031	\$ 1,186,714	
General Operations - Street Lighting	\$ 400,854	\$ 422,051	\$ 429,191	\$ 448,531	\$ 461,536	\$ 440,000	\$ 432,433	\$ 440,262	
General Operations - General Contractual	\$ 165,874	\$ 134,120	\$ 134,926	\$ 151,687	\$ 134,039	\$ 98,267	\$ 144,129	\$ 130,608	
General Operations - Equipment Rental	\$ 86,616	\$ 64,553	\$ 53,789	\$ 56,148	\$ 56,000	\$ 55,000	\$ 63,421	\$ 57,098	
General Operations - Other	\$ 67,673	\$ 56,986	\$ 53,039	\$ 51,223	\$ 60,600	\$ 60,000	\$ 57,904	\$ 56,370	
Forestry - Personnel	\$ 284,708	\$ 322,581	\$ 304,633	\$ 283,252	\$ 300,000	\$ 300,000	\$ 299,035	\$ 302,093	
Forestry - Equipment Rental	\$ 101,195	\$ 133,274	\$ 163,090	\$ 159,041	\$ 150,000	\$ 150,000	\$ 141,320	\$ 151,081	
Forestry - Other	\$ 16,661	\$ 19,574	\$ 27,331	\$ 29,472	\$ 29,500	\$ 29,500	\$ 24,508	\$ 27,075	
Parks - Full-Time Personnel	\$ 196,449	\$ 190,541	\$ 88,768	\$ 70,822	\$ 70,000	\$ 70,000	\$ 123,316	\$ 98,026	
Parks - Equipment Rental	\$ 40,555	\$ 52,447	\$ 43,048	\$ 14,602	\$ 15,000	\$ 15,000	\$ 33,130	\$ 28,019	
Parks - Other	\$ 107,069	\$ 68,681	\$ 64,899	\$ 104,686	\$ 135,861	\$ 167,233	\$ 96,239	\$ 108,272	
Total Gross Expenditures	\$ 2,874,264	\$ 2,572,199	\$ 2,574,056	\$ 2,522,658	\$ 2,624,154	\$ 2,635,025	\$ 2,633,466	\$ 2,585,618	
Percentage Increase		-10.5%	0.1%	-2.0%	4.0%	0.4%			

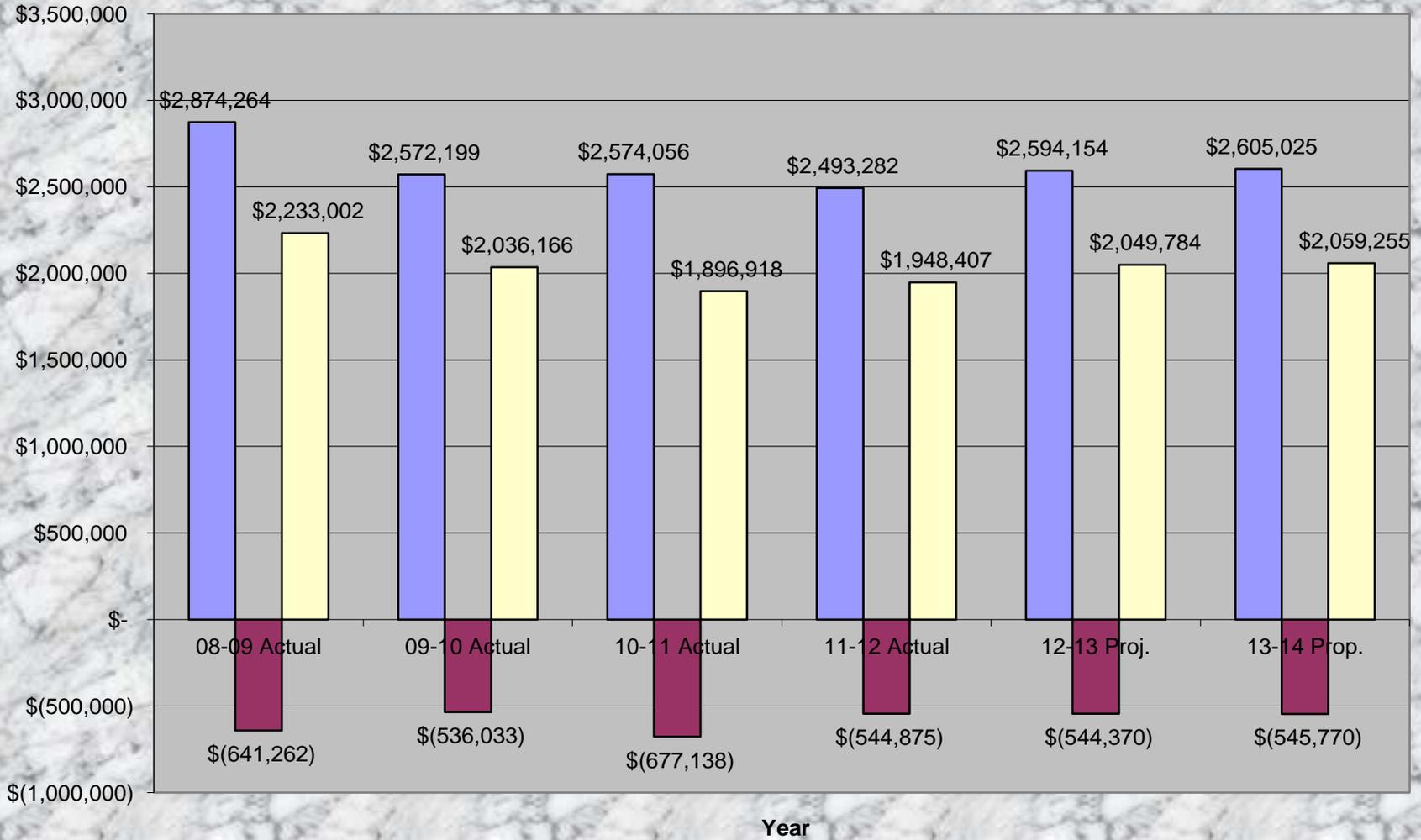
Expenditure Credits (Charged Time)

	08-09 Actual	09-10 Actual	10-11 Actual	11-12 Actual	12-13 Proj.	13-14 Prop.	2008-13 5-year average	2009-14 5-year average
Major Street Fund (202)	\$ (218,430)	\$ (204,910)	\$ (277,586)	\$ (196,884)	\$ (175,570)	\$ (202,470)	\$ (214,676)	\$ (211,484)
Local Street Fund (203)	\$ (266,579)	\$ (193,131)	\$ (247,290)	\$ (189,150)	\$ (164,800)	\$ (189,300)	\$ (212,190)	\$ (196,734)
Refuse Fund (226)	\$ (126,128)	\$ (122,025)	\$ (123,752)	\$ (142,308)	\$ (155,000)	\$ (135,000)	\$ (133,843)	\$ (135,617)
Parking Fund (231)	\$ (18,734)	\$ (10,082)	\$ (14,271)	\$ (5,235)	\$ (8,000)	\$ (12,000)	\$ (11,264)	\$ (9,918)
Airport Fund (295)	\$ (6,645)	\$ (5,885)	\$ (14,239)	\$ (3,314)	\$ (6,000)	\$ (7,000)	\$ (7,217)	\$ (7,288)
Capital Projects Fund (401)	\$ (2,240)	\$ -	\$ -	\$ (2,679)	\$ -	\$ -	\$ (984)	\$ (536)
Water Fund (591)	\$ (2,506)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (501)	\$ -
Stores & Equipment (641)	\$ -	\$ -	\$ -	\$ (5,305)	\$ (35,000)	\$ -	\$ (8,061)	\$ (8,061)
Total Expenditure Credits	\$ (641,262)	\$ (536,033)	\$ (677,138)	\$ (544,875)	\$ (544,370)	\$ (545,770)	\$ (588,736)	\$ (569,637)
Percentage Increase		-16.4%	26.3%	-19.5%	-0.1%	0.3%		

Budget Summary

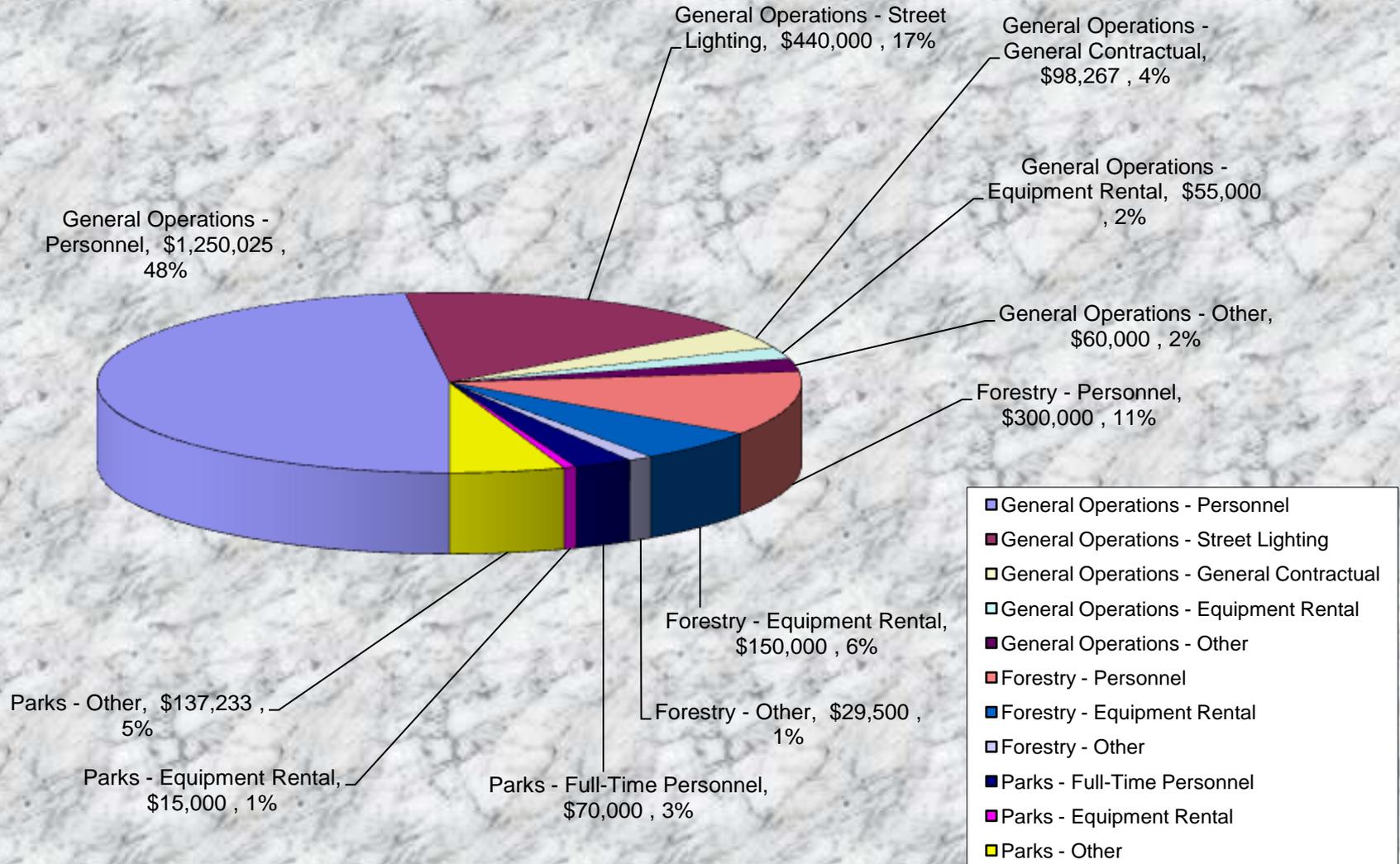
	08-09 Actual	09-10 Actual	10-11 Actual	11-12 Actual	12-13 Proj.	13-14 Prop.	2008-13 5-year average	2009-14 5-year average
Operating Total	\$ 2,874,264	\$ 2,572,199	\$ 2,574,056	\$ 2,522,658	\$ 2,624,154	\$ 2,635,025	\$ 2,633,466	\$ 2,585,618
Expenditure Credits	\$ (641,262)	\$ (536,033)	\$ (677,138)	\$ (544,875)	\$ (544,370)	\$ (545,770)	\$ (588,736)	\$ (569,637)
Department Total (Net)	\$ 2,233,002	\$ 2,036,166	\$ 1,896,918	\$ 1,977,783	\$ 2,079,784	\$ 2,089,255	\$ 2,044,731	\$ 2,015,981
Percentage Increase		-8.8%	-6.8%	4.3%	5.2%	0.5%		

Public Services General Fund Budget History

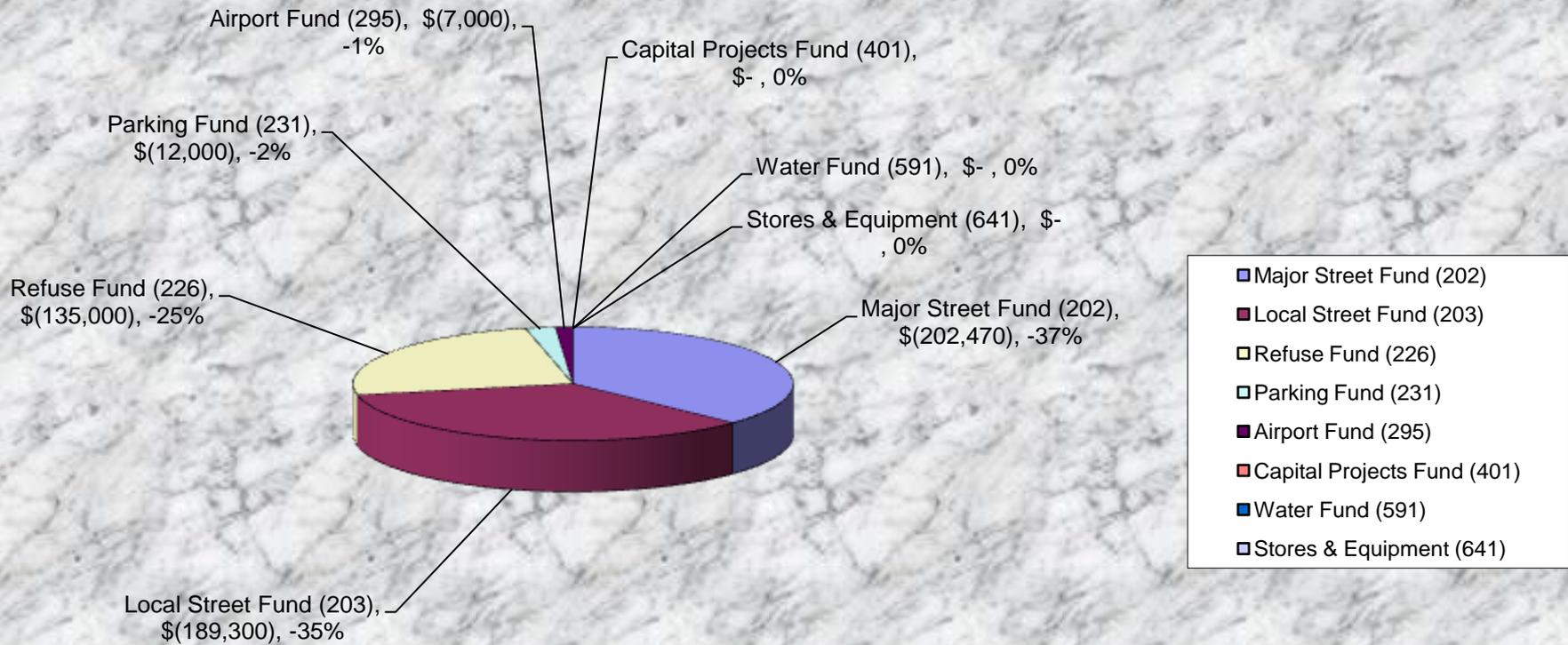


■ Operating Total
 ■ Expenditure Credits
 ■ Department Total (Net)

Public Services – FY 13-14 Proposed Expenditure Distribution



Public Services – FY 13-14 Proposed Expenditure Credit Distribution



Public Services – Current Staffing

DEPARTMENT OF PUBLIC SERVICES ORGANIZATIONAL CHART



Public Services – Initiatives and Challenges

- Personnel Changes / Shift to some Contract Services
 - Overall staff has declined from 37 in 2003 to 19.5 funded for current fiscal year. Proposed staffing level is same. Operational Assessment level from 2007 report was proposed at 25.
 - Due to economy, high grass and weeds, blights have increased in past few years, further straining load, also seem to have increasing vandalism issues.
 - Contracting grass maintenance (regular), Ordinance mowing (as needed), Ball Field Maintenance (as needed) and Custodial (7 days a week in season). Staff will only be used for repairs and “on call” situations for Parks, drawn from Operations crew. These changes seem to have resulted in major cost avoidance over the past few years, and have allowed DPS budget to remain flat over the past few years, decreasing substantially from prior years.
 - **Feel most major structural changes needed for long-term sustainability have already been achieved, no other major changes for 2013.**
 - **Department is working on comprehensive Operations Manual, attempting to roll out at end of year**
- Unfunded Mandates
 - City’s Storm Water Discharge Permit - requires more intense scrutiny of storm system maintenance – will require us to continue street sweeping and vector operations with same or greater intensity even amidst other needs
 - Many deferred maintenance items in this particular area, clogged outlets, under-sized pipes, etc.
- Aging Infrastructure
 - Street capital projects cannot keep up with deterioration (should do more than 3 miles per year, usually do half this), so maintenance activities more intense.